

## ENCORE

### Membership Committee Meeting

June 17, 2019

The membership committee meeting was called to order at 1:02 pm at the Astoria Senior Center.

#### **Members Present:**

Rollie Lindstrom, Chair

Elfi Gross, Sunshine

Jean Hooge, Newsletter Editor

Marlene Colendich, Historian

Donn Ketner, Secretary

Art Limbird

Kay Limbird

Charlotte Thiringer

Aletha Westerberg

Martha Johnson

All Members Present

Meeting came to order at 1:03pm

#### Agenda Item 1 – Minutes of 4/15/19 membership committee meeting

- Minutes approved.

#### Agenda Item 2 – Annual Picnic

- Hot dogs provided by ENCORE
- Potluck
- Location – Cullaby Lake
- We have plenty of paper plates
- Ketchup and mustard may have been opened – not refrigerated
- Decorations and table coverings – no discussion
- Marlene and Charlotte to call out bingo
- Insurance – no discussion

#### Agenda Item 3 – New Tasks

- As of August 1, 2019 ENCORE will become a 501c3 Non-Profit organization
- Annual membership renewal begins August 1, 2019
- This will be confirmed by mailout ballot due a lack of quorum at the annual membership meeting
- Response to membership and community inquiries
  - Telephone calls will continue to go to Leah Olson at CCC for this transition year
  - Telephone inquiries to be evaluated by Leah Olson for referral to ENCORE
- ENCORE will process new applications for membership

- Donn Ketner will maintain / update membership database
  - Provide labels from database
- Next membership meeting – 7/15/19
  - Kay and Art Limberg residence in Ocean Pines – Lunch potluck (spouses invited)
  - Working meeting to prepare membership renewal mailout

Agenda Item 4 – Renewal Form and Form Letter

- To be prepared and assembled at 7/15/19
  - Cover letter
  - Membership renewal form (updated by Leah Olson)
  - Envelopes (#9 and #10)
  - Martha Johnson to coordinate with Sunset Presort to set up ENCORE account for group mailings
  - Address labels will be made by Donn Ketner

Agenda Item 5 – 8/19/19 meeting to assemble confirmation materials – location Senior Center, Astoria

- Materials from applicants
  - Membership applications
  - Payment
  - Above to be recorded in membership database
- Response to applicants
  - Welcome letter signed by ENCORE President
  - Newsletter
  - Class list
  - Receipt

Agenda Item 6 – Other business

- None discussed

Agenda Item 7 – Meeting adjourned 1:48pm

Meeting minutes prepared by Donn Ketner, Secretary  
Suggested additions, deletions, or corrections are requested and are welcome.

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Attachments: 1. ENCORE Membership Form 2. 6/17/19 Membership Meeting Agenda