

## ENCORE

### Membership Committee Meeting

August 16, 2021

**Members Present:**

Rollie Lindstrom, Chair  
Elfi Gross, Sunshine  
Donn Ketner, Secretary  
Aletha Westerberg  
Charlotte Thiringer

**Members Not Present:**

Jean Hooge

**Guests:**

Craig Holt, Webmaster  
Dory Lukas, President

Rollie Lindstrom, Chair opened meeting at 1:07pm.

Agenda Item 1 – July Minutes

Minutes for 7-19-2021 approved.

Agenda Item 2 – September 10, 2021 Anniversary Event.

Aletha created invitation

Committee thanked Aletha and approved format and content with several minor suggestions.

- Schedule and information consistent with last meeting minutes.
- Two lines of text that printed light will be black and bold.
- Masks required to be added
- RSVP required by 9-4-2021

Plates and cutlery – Elfi

Caterer – TRES BROS proposed by Rollie

- Taco Bar @ \$10.50 per person approved by Committee.
- 10% gratuity expected

Beverage

- Water to be provided - Rollie
- “BYOB allowed” stated on invitation
  - Permitted by Church Mutual Insurance

Picnic Tables

- Craig reported – 9 tables currently in shelter
  - Shelter can accommodate up to 12 tables
  - Special table for President and Panel
- Décor - Elfi
  - Table clothes
  - Vases with flowers on each table
  - Balloons included in overall décor

Signage – Rollie

Sound system – Craig

- Can provide microphone for speakers
- Will investigate ability to provide background music
- CD’s for music - Rollie

#### Member Check-in

- Card Table and chair - Aletha
- Charlotte volunteered to check attendees for –
  - Current membership
    - Member spreadsheet - Donn
  - RSVP status
  - Proof of vaccination
- Charlotte will hand out -
  - Name tags
  - Tickets for prizes
    - 10 - \$2 scratch off lottery tickets
  - Hand sanitizer
  - Membership applications available

#### Cake – Elfi

- Chocolate
- Cupcakes

#### Agenda Item 3 – Lunch Bunch

- No Lunch Bunch for September

#### Agenda Item 4 – Other Business

- CMH employee letter concerning Covid 19 Delta variant shared by Dory.
  - Cases now at highest level since COVID began
  - CMH under emergency Surge response
  - Very few beds available, especially ICU beds in Portland.
  - Committee discussed potential impact on future FTF classes and events.
- Craig looking for older Membership Committee Meeting notes.
  - Donn to look at thumb drive provided by Ellen Norris.

Meeting adjourned at 1:50pm.

Next meeting – September 20, 2021 at 1:00pm at the Astoria Senior Center

Meeting minutes prepared by Donn Ketner, Secretary

Suggested additions, deletions, or corrections are requested and are welcome.

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