

Minutes for Curriculum Committee Meeting, September 10, 2025

Present: Maureen Balaam, Karen Elder, John Ciminello, Tess Chedsey, Dave Zunkel, Sharon Borgardt

Briefly present: Helen (last name?) New possible member. Helen is a spreadsheet whiz and enjoys contacting people. Welcome, Helen!

The minutes from the August meeting were approved unanimously.

Mo announced a new member: Victoria Reece

Old Business:

Erhard Gross may be available in the future to teach a class. He mentioned it may be something around indigenous people, probably Northwest tribe.

Maureen will contact Raymond Utterback, a Shakespeare scholar for possible instructor.

New Business:

Sharon introduced a class coordinator packet with all supplies necessary for the class coordinator to organize their duties. Packet includes:

- Student sign in sheets with contact information– attendance will be checked off on subsequent classes, no need to fill this in again
- CCC sign up information slip to capture information required by the college
- List of classes
- Encore information sheet for coordinator to read to class before starting
- Features of becoming a member of Encore Learn handouts
- “Business” cards for members to hand out to interested parties

Maureen and/or Sharon will look into advertising on Next Door.

Monday morning classes at the Senior Center will start at 11 am from now on instead of 10 am to accommodate the Center’s schedule.

Review of Author Series:

- The room needs to be set up for each speaker so people can move easily around the tables and chairs.
- Microphones would be available for authors who want them.

- Audio and Video need to be tested prior to class for those not accustomed to the technical side of presentation.
- John will invite writers to Eric Anderson's zoom class
- Looking to make Series an annual fall event

Fall Activities:

- September 23, Camp 18 Logging Museum
- October – Cranberry Festival, Long Beach. Saturday, Oct 11 and Sunday, Oct 12 (?)

Meeting adjourned at 2 pm

Next meeting will be on October 8, 2025 at 1pm in the Columbia Bank sun room.

Please note: The Umpqua bank is now the Columbia Bank, so same location, same building, different name.

Tess Chedsey, Secretary