

Meeting Minutes  
ENCORE Curriculum Committee  
April 8, 2019  
Astoria Senior Center

**Members present:** Chairperson Reta Lindstrom, Michael McGonigle, Frank Spence, Dorene Lukas, Robert Sharp, Alan Batchelder, John Markham, Tish Tarver and Erhard Gross.

**Members absent:** John Ryan, Sue Zerangue.

**Guest:** Leah Olson

Chairperson Reta called the meeting to order at 1:03 p.m. The March 11, 2019 minutes were accepted as circulated.

**Old Business:**

1. Review of **The Chinese in Astoria**.
  - a) Erhard reported that the total cost of the event was \$891.55, with lots of positive feedback from the audience of 161 persons.
  - b) He felt comfortable with the effectiveness of the promotional efforts and had several persons come up to mention the dragon and the inclusion of the Daily A's short article on the Community Page of 3/22/19.
2. Early 2019 class strength was reported as follows: Writing Exchange 10, Science Exchange 21, Contra dance 9, German History 21, Kjirsten 21, Nelly (at her house) 3.
3. The annual deadline schedule was accepted without additional changes (Erhard will forward it to each member of the Curr. Comm.

**New Business:**

1. a) Reta asked Erhard to give an update on the preparations for next year's signature program. Planning for the program, **The Fall of the Berlin Wall**, with a program date of May 17, 2020 is underway. Erhard has again requested the use of the PAC but may have to develop alternate venues if it looks like the PAC will sell.
  - c) The Board of Directors approved the general proposal with instructions to the Curr. Comm. to develop planning details.

2. The proposed budget lists:

Daily A ad	\$250.00
Posters	30.00
PAC rent	50.00
PAC insurance	135.00
Dinner for guests	60.00
Refreshments	50.00
Honorarium	<u>500.00</u>
Total	1,075.00

(over)

3. The committee approved a 2019/2020 budget of \$1,600.00 itemized as follows:

Venues	150.00
Publicity	400.00
Honoraria	800.00
Operating supplies	150.00
<u>Travel</u>	<u>100.00</u>
Total	1,600.00

4. The committee approved 13 (possibly 14, Reta will verify eligibility) complimentary memberships.
5. Reta handed out several of the new Membership posters to be placed in conspicuous places.

**Other Business:**

1. Tish reported that the prospective classroom space at the Astor Place retirement facility might accommodate a stitchery class for summer.
2. Erhard pointed out that use of the Council Chambers of City Hall will require a variable schedule.
3. There may be, according to Leah, a 12 person calligraphy class for our fall term.

Reta opined that because of the General Membership meeting, June 7, there may not be a need for a June committee meeting.

The meeting adjourned at 2:32 PM.

The next Curriculum Committee meeting will be: **1:00 PM, May 13, 2019**, at the Senior Center.

Respectfully submitted,

Erhard Gross, Secretary