

ENCORE Board meeting minutes 9-28-2020; 1:05-1:45 pm via ZOOM online.

Present: P Tom, VP Norm, T Donn, S Dory, PP Dave, CC Reta, MC Rollie, W Craig, CCC Kinga

General business:

1. 8-24-20 minutes accepted.
2. ENCORE account balance at end of Aug is \$10,885.70; bank statement did not list activities or fees.
3. Insurance policy covers various types of liability. ENCORE board agreed to maintain the policy.

Committee reports:

1. Trip – Art is no longer with ENCORE; no one has volunteered to be chairperson of trip committee. Dave will obtain and deliver a certificate to honor Art and Kay for their long-term service to ENCORE.
2. Membership – Rollie sent a letter and membership renewal packet to members; 44 replies (43 active, 1 inactive), 10 complimentary, 53 total active ENCORE members for 2020-21; \$1050. member fees and \$175. donations received. Donn will compose the new member directory; Oct 15 deadline for directory info.

No lunch bunch until covid vaccine available.

Historian Marlene resigned. Sunshine Elfi agreed to be new historian.

3. Curriculum – Reta stated that classes start tomorrow and are held 0945-1145 am on Tue, Wed, and Fri via online ZOOM. Teachers Eric and Tod have their own zoom accounts; Lynn's account unknown. Craig has designed the website to include the class details and has emailed the web page to all members.
4. Website – Craig has taught ZOOM to ENCORE teachers and updates the website.
5. Newsletter – Jean must have fall and winter class articles by Nov 6.

Other business:

1. CCC – fall term has begun, seniors can call Welcome Center 3 days/week, contact via virtual link, or email to ask about class availability. CCC website → community education → upcoming classes & workshops; start Sep, Oct, or Nov. Thanks Kinga.
2. Next meeting M 10-26-20 at 1 pm via ZOOM.

Dory Lukas, Secretary

Action items: 9-28-20

**Donn** to check if bank fees are being charged.

**Dave** will obtain and deliver certificate to Kay and Art.

**Rollie** to send membership and donation checks to Donn to deposit.

**Donn** to create new member directory.

10-15-20 member info deadline for new directory.

11-06-20 newsletter deadline for articles.