

# **ENCORE BOARD OF DIRECTORS MEETING**

**Monday, October 24, 2016**

Astoria Senior Center  
1111 Exchange Street / Astoria, OR 97103

1. **Call to Order.** Frank Spence, President, convened the meeting at 1:05 pm.
2. **Roll Call.** All board members were present; those included were: Frank Spence, Lorri Bradley, Ellen Norris, Reta Lindstrom, Rollie Lindstrom, Art Limbird, Tod Lundy and Gerrie Penny. Guests present were Mary Kemhus and Sue Zerangue.
3. **Additions/Deletions to Agenda.** No changes were requested.
4. **Approval of Minutes of Last Meeting.** The Minutes of the last month's meeting were presented for approval by Tod Lundy, seconded by Ellen Norris; motion was passed.
5. **Treasurer's Report.** Ellen distributed the Financial Statement for October for approval (she had to provide a new one as there was only a slight error of the month name change.) The **transfer of \$500** for the Conference on Extraordinary Living is still not showing on the CCC report. Mary Kemhus said she will re-check on this oversight. Motion was made and seconded to approve the report. The motion carried.
6. **CCC/ENCORE Liaison.** Mary stated that a) in order to avoid confusion and/or repetition, all **membership information** issues will be reported on by Rollie, b) additional feedback on the Extraordinary Living Conference showed it received a **perfect score of "5"!**, the Conference date for next year is **September 16<sup>th</sup>**, that Dr. Chris Breitmeyer will be next year's **key speaker**, and Leslie Morgan will continue as the **chair person**.
7. **Committee Reports.**
  - A. **Curriculum Committee.** Reta reported that the overall enrollment was a bit down. There was some discussion about the weekly emails being a positive thing for "verifying" upcoming classes for that time period. She stated there are openings in both Winter & Spring terms. She also reported the following regarding the **Winter Term Schedule**: a) There are no classes scheduled yet on Mondays and there are still openings for other classes, b) Tuesday – Art will teach "Our Local Seafood Industries" (AM) & Nellie will teach "Reader Speak" (PM), c) Wednesday – "Science Exchange" (AM), d) Thursday – "Philosophy" will be taught by Seth Tichenor (AM), & Gheri Fouts will teach "Watercolor Painting" (PM) and e) Friday – Sharon Klauser will teach "Comparative Literature" (AM).

- B. Membership Committee.** Rollie reported that, as of this meeting date, we had **109 members, 19 of which are new members.** (There was discussion as to how much information on the new members should be posted in the Newsletter. Rollie said he would address this at the Membership Committee meeting); it was mentioned, too, that the **Newsletter deadline is November 14<sup>th</sup>.** A reminder will be sent. He also gave us a bit more information on the **Holiday Bash.** There will be **three menu options** – beef, chicken & quiche. The per person charge is \$20, but Encore will pick up \$5 for members, so the members’ charge will be only \$15. Guests will be \$20.
- C. Trip Committee.** Art said they had only one car load of people that went to the **Opera** in Portland; while this seemed to be a small group, they will still pursue other performances to see if there is interest in this type activity.
8. **Old Business.** Emergencies – A statement of the proposed policy, suggested by the Board at the September, 2016, meeting, will be published in the next Newsletter. This will then be presented at the Annual Meeting for approval.
9. **New Business.** None to discuss.
10. **Public Comments.** None offered.
11. **Adjournment.** Next month’s meeting will be held on November 28<sup>th</sup>. The meeting was Adjourned at 1:40p.m.

Respectfully submitted,

Lorri Bradley, Secretary

**ENCORE**  
**FINANCIAL STATEMENT**  
**July 1, 2015 through October 17, 2016**

<b>Funds Available July 1, 2015</b>	<b>\$ 14,281.72</b>
<b>Membership Income</b>	<b>+ 4,350.00</b>
<b>Expenditures</b>	<b><u>- 3,341.52</u></b>
<b>Funds Available October 17, 2016</b>	<b><u>\$ 15,290.20</u></b>

<u>Expenditures</u>	<u>Budget</u>	<u>Expended</u>	<u>Available</u>
<b>BOARD</b>			
Yearly payment to CCC	\$ 2,000	\$ 2,000.00	\$ 0
Yearly payment to ASC	300		300.00
Website	200	155.40	44.60
Conference Sponsorship	600	*	600.00
Supplies	300		300.00
<b>CURRICULUM COMMITTEE</b>			
Venues	400		400.00
Publicity	500	10.50	489.50
Honoraria	700		700.00
Operating Supplies	200	100.00	100.00
Travel	500		500.00
<b>MEMBERSHIP COMMITTEE</b>			
Venues	500	35.00	465.00
Publicity	900		900.00
Honoraria	600		600.00
Operating Supplies	300	78.42	221.58
Food	2,500	253.85	2,246.15
<b>TRIP COMMITTEE</b>			
Publicity	200		200.00
Travel	2,500	708.35	1,791.65
Miscellaneous	<u>300</u>	<u>          </u>	<u>300.00</u>
<b>TOTALS</b>	<b>\$ 13,500</b>	<b>\$ 3,341.52</b>	<b>\$ 10,158.48</b>

\* Conference on Extraordinary Living \$500 sponsorship not yet deducted.