

*DRAFT*

Monday, March 25, 2024

**Members Present:**

Elizabeth Hayes, President  
Dave Zunkel, Ex-President  
Karen Elder, Secretary  
Donn Ketner, Treasurer  
Rollie Lindstrom, Membership Committee Chair  
Reta Lindstrom, Curriculum Committee Chair  
Craig Holt, VP & Webmaster  
Vacant, Trip Committee Chair

**Members Not Present:**

**Guests:**

Elizabeth Hayes opened the meeting at 10:15am

Now until 11:30am - Topic - Recruitment

Lunch - 11:30am - noon.

Noon to 2pm - Topic - Trip Chair and Committee and Succession Planning

Recruitment

Number of classes needed

7 to 8 classes recommended

2 classes currently on-line

5 or 6 FTF classes recommended

Comment: Classes should be more "hands on" - how to classes

Perhaps some tours can be given to supplement classes offered

Comment: Classes could be more craft oriented

Possible sources of classes

Businesses often will provide tours or information on their operations

They see this as a good way to promote the business or goals

Coast Guard

Board recognizes the large amount of effort to put on a class

Curriculum Committee has about 5 or 6 members

Most members are not active and do not help

The Committee needs active members willing to participate in Committee activities

Ideas to promote ENCORE, recruit new younger members

Annual Membership meeting - encourage members to reach personally to potential new members

Explain need for Committee support

Annual Picnic, usually held at Cullaby Lake, explain need for new members and member participation

Hold BBQ or potluck and again explain need for new members and member participation

Provide displays of past events, trips, and classes that provide good visuals

Advertise on Facebook

*Elizabeth will pursue Facebook Ad*

Advertise on other organization websites

Use Chamber of Commerce

Use contacts at CCC

*Dave Zunkel - CCC contacts*

Advertise in newspaper - Astorian

Post posters in locations likely to reach seniors

Membership raffle -

Member brings guest to classes or events - guest eligible for free membership raffle

- member eligible for separate free membership raffle

*Craig will send out emails explaining raffle*

Collaboration with other organizations

Alisia Garison - county - Older adult behavior specialist - Seaside Senior Center

Invited to speak at future Board meeting

Rotary

Kwanis

Moose

Oddfellow

American Legion

Collaborate with other Senior Centers

Seaside Senior Center- Senior Dining Days *Elizabeth will look into speaking about ENCORE*

Better define ENCORE membership positions and functions

Create Policy and Procedure manual that defines activities and positions *Donn will create P&P draft*

Existing P&P draft by Dave Zunkel good starting point

Directory - currently document that defines Committees and ENCORE positions

12:00 noon - Break for lunch - Elizabeth ordered pizza

Trip Committee Chair -

*Karen volunteers to be on Trip Committee, not the Chair*

Susan Kor..... Suggested as possible chair

Possible trips. (start with day trips)

Coast Guard Station

Nacelle logging museum

Raymond Carriage Museum

Bornstines

Lumber mills

Paper mills

Parks ...National and State

Historical museums

Incorporate with on-site classes

Use Angora Hiking Club as resource for day trips - recent trip to Oysterville - historical tour

Use Erhard Gross and Art Limbird as resource for Trip Committee activity

*Elizabeth will contact*

Communication with members is critical

Provide class and event information on website (current practice) but backup with email notices

Advertise for needed positions

### Succession Planning

Officers on the board are identified by an ad hoc nomination committee and voted into office by the general membership by anonymous ballot

In recent past, finding members willing to be on the board has not been easy

No special skills, training, or background have been required

There is currently no requirement for committee experience to be chair or a board officer

The VP position has not transitioned into the President position in the past

Should we ask members for their prior experience and expertise?

Should we invite the newsletter editor to attend Board Meetings?

Should we add snacks / food for committee meetings?

Add question to membership application about how member became aware of ENCORE

Rollie Lindstrom indicated that an ENCORE Succession Plan was not needed

Process for finding Board Members in place

The ENCORE Annual Membership meeting is usually held in room 119 at CCC

Approval of Minutes from November 2023 Board meeting approved

### COMMITTEE REPORTS:

TREASURER (Donn)

Current balance is \$12,568.01

MEMBERSHIP COMMITTEE (Rollie)

Current membership = 69

CURRICULUM COMMITTEE (Reta)

Spring classes are posted on the ENCORE website

Accepting Grief

Tree Identification

Writing Exchange (on-line)

Humanist Discussions

Meeting adjourned at 1:35pm.

Next meeting 10/16/23 at ASC

This is a **Draft Document** - Please call, text, or email me with any additions, deletions, or corrections. I may not have captured all the ideas discussed or even if you have ideas to add on topic, please do so.

Email to: [dketner222@gmail.com](mailto:dketner222@gmail.com)

Or call or text my cell: 907-302-0008

Thanks, Donn Ketner