

ENCORE BOARD OF DIRECTORS MEETING

Monday, March 26, 2018

Astoria Senior Center
1111 Exchange Street / Astoria, OR 97103

1. **CALL TO ORDER.** Dave Zunkel/President, convened the meeting at 11:00am.
2. **ROLL CALL.** Board members present were: Dave Zunkel/President, Mike Kinney/Vice President, Ellen Norris/Treasurer, Lorri Bradley/Secretary, Frank Spence/Immediate Past President, Reta Lindstrom/Chr. Curriculum Comm., and Rollie Lindstrom/Chr. Membership Comm., and Art Limbird/Chr. Trip Comm. Guests present were Leah Olson/College Liaison, Sue Zerangue/Member, and Erhard Gross/Member.
3. **ADDITIONS/DELETIONS TO AGENDA.** None
4. **APPROVAL OF MINUTES OF LAST MEETING.** The Minutes of February's meeting were presented for approval. Two minor adjustments were presented for correction, and a motion was made for acceptance. Motion was passed.
5. **TREASURER'S REPORT.** Ellen distributed copies of the Financial Statement for March 19, 2018, and it was accepted. Also, she has the Trip Committee's budget, and reminded the other Committees that she needed their budgets for 2018-2019. She will work with Dave on the ENCORE budget.
6. **CCC/ENCORE LIAISON.** Leah submitted a copy of the Relationship Agreement between CCC and ENCORE; Frank moved that the document be accepted and signed, Ellen seconded the motion. Motion was passed. It was noted that the payment of \$2000.00 had been paid to CCC and the agreement was signed by Dave. Also, Frank asked about the Conference on Extraordinary Living. Leah responded that it is scheduled for September 8th, and that work has already begun for the event.
7. **COMMITTEE REPORTS.**
 - A. **Curriculum Committee.** Reta went over inclement weather procedures and will draft some measures to give to the Board. While there are no classes during the Summer, they will soon begin working on classes for the Fall term. She also made mention that certain Government classes were being opened to the public. She also reminded us that non-members were only entitled to attend **two** classes with a coupon; if they want to attend more than that, membership is required; also, membership to the Senior Center doesn't count towards "membership" - it must be a membership with ENCORE.
 - B. **Membership Committee.** Rollie said no meeting had been held this past month. Current membership Was 134; 31 of those were new members. He also mentioned the Lunch Bunch would meet on April 6th, and the restaurant would be Buoy Nine in Hammond.
 - C. **Trip Committee.** Art shared that they discovered there were no good matinees at the Schnitzer, but they were looking into the operas at the Keller, as had been done previously. These might be Sunday

matinees. He said he had some feedback from his Committee regarding the San Juan trip that these arrangements would go through Skagit Tours. He went on to say that a suggestion had been made regarding native canoe journeys, perhaps in the Puyallup area; this will be looked into. Also, he said a trip to Shore Acres would be in association with a Fall class, i.e. geology, tree & plant identification, etc.

D. Nominating Committee. Frank indicated they were working on the nominating issues.

8. UNFINISHED BUSINESS.

A. Status of Old/Past Board Meeting Minutes. Dave reported that an inspection of the storage of old Board Meeting minutes has not as yet been completed. They will continue to follow up on this issue.

B. Status of Media Liaison So far no one has come forward or been suggested. If this issue isn't resolved by the Annual Meeting, the need will be announced in the meeting with hopes that someone will step up to take the position.

C. Class Cancellation. The consensus was that ENCORE would basically follow CCC's procedures for inclement weather. Motion was made by Ellen, seconded by Lorri to accept the following:

In the event of inclement weather or other unforeseen event, ENCORE will follow CCC decisions regarding class cancellation and school closure. ENCORE members should check the CCC website and/or radio announcements for information regarding possible closure. In the event of class cancellation for other reasons, such as instructor illness, the class coordinator is responsible for student notification in consultation with the instructor.

Motion passed.

D. Recognition of Hazel Sealy. It was determined that special recognition would be made to Hazel Sealy, for all her years in ENCORE, by way of a plaque. Mary Kemhus may need to be contacted for the proper artwork.

E. Status of ENCORE By-Laws Changes . The following motion was made by Ellen, seconded by Frank, to amend Article VIII/Section A as follows: *The Annual General Membership Meeting shall be held not later than the 15th of June of each year. A quorum for this meeting shall be 40% of the members of record on the date that the notice is mailed. Voting by proxy is allowed.* Motion was passed.

The following motion was made by Ellen, seconded by Art, to amend Article X-Changes & Revisions as follows: *Bylaws may be amended upon recommendation of the Board to the membership at the Annual General Membership Meetings and with an affirmative vote of the majority of votes cast.* Motion was passed.

Ellen will bring *all* the recommendations regarding By-Laws changes to the next Board Meeting for a final review prior to presentation to the General Meeting.

9. NEW BUSINESS.

A. Relationship Agreement. See Item #6.

B. Proposed 2018-2019 Budgets. See Item #5.

10. **COMMENTS/ANNOUNCEMENTS.** There will be **no Lunch Bunch in June.**

11. **IMPORTANT UPCOMING DATES.**

A. Next Board Meeting will be April 23rd at 11:00am with Mike presiding.

B. Start of Spring classes will be April 2nd.

C. CCC Foundation Arts & Experiences Auction & Dinner, Saturday, May 5th at Patriot Hall. Call Dave at 503-861-8539 or email if you are interested in attending & sitting at an ENCORE table. Tickets \$50 per person. This event supports the CCC Scholarship program.

D. General Membership meeting Friday, June 1st, with program to be “How Can We Make ENCORE Better?”

12. **Adjournment.** Meeting was adjourned at 12:05pm.

Respectfully submitted,

Lorri Bradley, Secretary