

ENCORE Board meeting minutes 6-22-20; 1:00-2:30 pm via ZOOM online.

Present: P Tom, VP Norm, T Donn, S Dory, PP Dave, CC Reta, MC Rollie, TC Art, W Craig, CCC Kinga, host Frank.

Writing exchange start date changed to 7-7-20; 6-1-20 minutes approved.

General business:

1. Columbia Bank requests copy of signed board minutes with new officers; Secretary of State website update; ENCORE (non-profit) by-laws on record; and signature card signed by Tom, Norm, Donn. Treasurer pays bills and vouchers, informs president and vice president about finances, and obtains new debit card.
2. Insurance- old policy canceled, \$188 will be reimbursed; \$754 has been paid for new policy.
3. Astoria Senior Center (ASC) rent is \$500/12 mo (about \$42/mo) during ENCORE occupancy; 3 month credit due to closure; Tom to sign ASC agreement for 2020; Dave to talk to Larry about rent discount.
4. Signature event speaker will not come to Astoria fall 2020, maybe spring 2021.
5. Treasurer reports no financial changes since last month's statement.
6. Rollie checks CCC mailbox; will contact Larry to forward mail at ASC.

Committee reports:

1. Trips- Art said no trips due to pandemic.
2. Member- Rollie states last FTF was Dec 2019; new member directory Nov 2020; no social events or indoor gatherings until vaccine available; Louise Zerangue no longer a member.
3. Curriculum- Reta posed questions about uncertain future, dues charged, no social events, college or ASC open, interest in online classes (that take added prep time), internet dead spots, available tech and class teachers, use of CCC online ZOOM account; no ENCORE fall classes and gear up for winter? Email survey to poll interest in online ENCORE classes. CCC online, YouTube, documentary streaming? Disband ENCORE during pandemic?
4. When a member is invited to a ZOOM meeting or class by email, they can join as a participant without creating a ZOOM account; tap on the blue link or enter the meeting # and password. A ZOOM account allows you to schedule/host a meeting or class. ZOOM tutorials and live demos are available on the ZOOM website.

Other business:

1. Donn created Air Table account with member names; CCC library and Craig will have read-only access.
2. Craig will send emails weekly or monthly about upcoming events.
3. Kinga reports no new updates.
4. This board meeting used Frank's ZOOM account which is attached to his email address; thank you Frank! Tom to open ENCORE ZOOM account using his email address.
5. Craig redesigned ENCORE website, removed old pages, consolidated, will post minutes.
6. Next meeting M 7-27-20 at 1 pm via ZOOM.

*See action items below.

Dory Lukas, Secretary

*Action items:

Dave to talk to Larry about ASC rent for 2020.

Tom to sign ASC agreement for 2020.

Tom, Norm, Donn to sign for signature cards at Columbia Bank.

Donn to send signed board meeting minutes to Columbia Bank.

Donn to obtain debit card from Columbia Bank.

Donn to update Oregon Secretary of State website.

Rollie to contact Larry about ENCORE mail at ASC.

Reta, Dory to email survey to members about dues, online classes.

Kinga to find out if ENCORE can piggyback onto CCC ZOOM account for classes.

Craig to email weekly or monthly updates.

Tom to open an ENCORE ZOOM account.