

# ENCORE BOARD OF DIRECTORS MEETING

Monday, 25 June 2018, 1pm

Astoria Senior Center Pool Room

## Minutes

### A. Call to Order

1. The regular meeting was called to order at 1:02 pm by Dave Zunkel, President.

### 2. Roll Call

*Present:* Dave Zunkel, President; Mike Kinney, Vice President; Art Limbird, Chair Trip Committee; Frank Spence, former President; Ellen Norris, Treasurer; Ellen Silverman, incoming Secretary; Reta Lindstrom, Chair Curriculum Committee; Rollie Lindstrom, Chair Membership Committee

*Guests Present:* Lori Bradley, outgoing secretary; Leah Olson, CCC Liaison

### B. Additions/Deletions to Agenda

Ellen Norris added some New Business #5 to the agenda

### C. Approval of Minutes of Last Meeting

Mike Kinney noted that shortcake should be one word and that Shore Acres is a proper noun with capital letters. The corrected minutes of the previous meeting were then approved as corrected without “no” votes.

### D. Reports

#### 1. Treasurer Report

Ellen Norris reviewed the old and new financial statements. The first report is the final year-end report for fiscal year 2017-2018. Total Income was \$6,925.00 and Total Expenses were \$7,913.09 giving a loss for the year of \$988.09.

The second report is the approved budget for the coming fiscal year 2018-2019 showing last year's totals for comparison.

#### 2. Trip

Art Limbird mentioned the Oktoberfest at Mt Angel on 13 September 2018. It is a 2 1/2 hour drive located NE of Salem. Car pooling is recommended. Ellen Norris will be

posting classes and field trip dates on the weekly emails to Encore members. Mention was made of 11-13 October Shore Acres trip. Another trip possibility was a Forestry Tour on Thursday, 18 October, 2018.

### **3. Membership**

Rollie Lindstrom mentioned the Annual Picnic at Cullaby Lake's North Shelter on 17 August 2018. We pay a rental fee of \$35 and \$5 parking. Hot dogs and condiments are provided. The rest of the meal for the picnic is pot luck. Looking forward to the Holiday Bash on 1 December 2018, a Saturday, at the Senior Center.

### **4. Curriculum**

Reta Lindstrom gave a summary of last year's diversity of classes announcing that we covered 40 different subjects in three terms: Fall, Winter, and Spring terms for 2017-2018. Committee did not meet in June, but will work on the class schedule for the fall term 2018 in July.

Classes start 1 October 2018 and end 16 November 2018 with several ongoing and some new subjects; one with several topics and presenters; one class along with field trips and a 2 day trip 10-13 October 2018.

### **5. Clatsop Community College (CCC) Liaison**

Leah Olson brought a copy of our Relationship Agreement with Clatsop Community College (CCC) as Community Education. Since there are no changes, a motion was made to sign the document by Ellen Norris and seconded by Art Limbird.

Leah mentioned her assistant Evy Berger. CCC appreciates being able to claim Full Time Equivalence or FTE for some ENCORE classes like Yoga and Walking. Reta Lindstrom requested a list of the ENCORE classes that generate FTE. The motion passed without "no" votes.

The Conference on Extraordinary Living 2018 has changed from a full day to a half day. The new schedule is 9:00 am to 1:30 pm = 4 1/2 hours to include lunch during which time a speaker will provide even more interest.

Encore contributes \$500 to sponsor this because the forum provides excellent recruitment and advertisement for us. A motion was made to again sponsor the conference and it passed without "no" votes.

## **E. Unfinished Business**

1. No action has been taken on accessing the old board and committee minutes.
2. Dave Zunkel and Erhard Gross are possible candidates for media liaison as a duo.
3. Recognition of Hazel Sealey: Dave Zunkel and Lorri Bradley. Lorri Suggested that Hazel be awarded a lifetime membership for her devotion to Encore over past years. She has since been moved to an assisted living facility. Dave will discuss lifetime memberships later in the meeting.

## **F. New Business**

1. Retirement of Aletha Westerberg as editor of Class Act and replacement volunteer Jean Hooge
2. Proposal for Status of Lifetime membership by Dave Zunkel: Lifetime membership in ENCORE in an outstanding capacity, but can no longer attend ENCORE classes and events on a regular basis. Nominations can be made by any active ENCORE member. Discussion is postponed to the next meeting after some research on existing lifetime memberships.
3. Discussion: ENCORE Signature event for the upcoming year. Suggestions to date include Chinese history in Astoria (Dave Lum), Astoria architecture (John Goodenberger), and joint presentation/event with the Performing Art Center (author Robert Fulghum).
4. Discussions: Review of the General Membership Meeting open forum and 2018-2019 Goals for ENCORE.
5. Additional comments: Ellen Norris brought up a request for a policy of Instructor and Speaker Code of Conduct after she was approached several times this spring with requests from ENCORE members about what they considered inappropriate jokes of a sexual, political, or religious nature. The Curriculum Committee will consider this request. Leah Olson promised to share her Community Education Instructor Guide Lines from CCC.

## **G. Announcements & Adjournment**

1. Next Board meeting July 23, 2018. Future meetings August 27, September 24, October 22, November 26, and NO meeting in December.

2. Start of fall classes Fall classes will be 1 October - 16 November 2018 (7 weeks instead of the usual 8 weeks due to an early Thanksgiving on 22 November).
3. CCC Foundation Arts and Experiences Auction and Dinner follow-up.
4. Recognitions/ Thank You's. Leah Olson received "Rookie of the Year" at CCC.
5. Group photo



Meeting was adjourned at 2:30 pm.

Secretary,

Ellen K. Silverman

Approved July 23, 2018

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