

ENCORE BOARD OF DIRECTORS MEETING

Monday, July 24, 2017

Astoria Senior Center

1111 Exchange Street / Astoria, OR 97103

1. **Call to Order.** Dave Zunkel, President, convened the meeting at 1:04pm.
2. **Roll Call.** Board members present were: Dave Zunkel/President, Mike Kinney/Vice President, Ellen Norris/Treasurer, Lorri Bradley/Secretary, Art Limbird/Chr. Trip Comm., and Rollie Lindstrom/Chr. Membership Comm. Members absent were Reta Lindstrom/Chr. Curriculum Comm., and Frank Spence/Immediate Past President. Guests present were Mary Kehmus/College Liaison, Erhard Gross/Member, and Sue Zerangue/Member.
3. **Introduction & Comments.** Newly elected President, **Dave Zunkel**, made a few opening comments regarding his desire to continue the meetings beginning promptly, all presentations being presented in a concise manner, and asking that all agenda items be given to himself or Lorri, who will then pass them on to Dave. It was also reinstated that guests may ask that agenda items be added through any Board member.
4. **Additions/Deletions to Agenda.** Gift for Dr. Borg.
5. **Approval of Minutes of Last Meeting.** The Minutes of April's meeting were presented for approval. Motion was made by Ellen and seconded by Rollie to accept; motion was passed. A comment was also made by Mike Kinney that the "old" business title should be changed to "unfinished" business. The general consensus was agreement.
6. **Treasurer's Report.** Ellen (1) Distributed the final Financial Statement for the Fiscal Year 2015 - 2016 for approval (2) Requested new signatures at the bank of current elected officers for signing checks; she suggested Dave Zunkel/President, Lorraine Bradley/Secretary & Ellen Norris/Treasurer. Lorri made the motion to adopt all three persons' signatures on the Bank checking account, Art seconded, motion passed (3) Asked permission for a Debit Card for picking up miscellaneous items. These transactions would be itemized just as thoroughly as written checks; motion was made by Rollie, seconded by Mike, motion passed (4) Suggested the Bank statement be mailed to a different person; Dave was chosen to be the recipient (5) there was discussion as to the \$400.00 that had recently been designated to be given to the **Extraordinary Living Conference**; motion was made to change the amount to \$500 by Art, seconded by Rollie. Motion was passed; and (6) Ellen made the motion that the current server she's been using (Fat Cow) be changed to Host Monster; motion was seconded by Mike, motion passed.
7. **CCC/ENCORE Liaison.** Mary Kemus gave Dave a copy of the Relationship Agreement between CCC and ENCORE. This document needs to be signed. She also mentioned that people can now sign up for the Extraordinary Living Conference on the CCC website.
8. **Committee Reports:**

A. Curriculum Committee. The Curriculum Committee report was presented by Rollie, standing in for Reta, who was ill. Officers were elected at their last meeting, unofficial Fall classes were discussed, and the same will be continued at the next meeting.

B. Membership Committee. Rollie reported they met on July 17th. Erhard attended the meeting and promoted the upcoming presentation by Dr. Scott Borg. The committee will assist in this as needed. He also stated they finalized the plans for the picnic in August and that, because of the picnic that month, there would be no Lunch Bunch.

C. Trip Committee. Art said that they are working with Erhard on the Wasco County outing and that they still need to review the questionnaires that were handed in at the Annual Meeting. He also mentioned that the Pompeii exhibit in Portland is a possibility they are exploring.

9. Unfinished Business. Two items that should be included on the Agenda at the next Board meeting are: (1) Webmaster and (2) Old Board Meeting minutes/where are they and how they should be kept.

10. New Business. A) Ellen presented some proposed changes (hard copies were handed out) to the ENCORE by-laws to be brought up at the next Annual Meeting. After some discussion it was decided that some time was needed to give sufficient thought to the suggestions and this matter will be brought up again at next month's meeting. **B)** There was much discussion about payment to Ellen as the Webmaster of ENCORE; after all comments were made (including Ellen pointing out that payment to her as a member would be against our By-Laws), Art made a point of expressing our appreciation & satisfaction of Ellen's excellent service in this position. It was also moved and seconded that this be tabled for further discussion under Unfinished Business at the next Board Meeting; motion passed **C)** A review of our future meeting dates was made, and it was determined there would be no Board Meeting in December, 2017 **D)** There was discussion regarding old/past Board Meeting minutes. It was stated they may not go back prior to 2006; Ellen said 2015 forward is archived on-line. Mary will do some checking and we will follow up as Unfinished Business next month **E)** The gift of a beautiful picture of the Astoria Bridge @ sunset for Dr. Borg was presented to the Board by Sue; motion was made by Ellen, seconded by Lorri to accept, and motion was passed. Art will work on the framing of the picture.

11. Public Comments. None offered.

12. Important Upcoming Dates. Dave made mention to take note of those specific dates coming up that require our/your attention.

13. Adjournment. The next regular Board meeting will be held August 28th. Meeting was adjourned at 2:55pm.

Respectfully submitted,

Lorri Bradley, Secretary