

ENCORE BOARD MEETING MINUTES
Monday, January 27, 2025

PRESENT:

President: Sharon Borgardt

Past President: Elizabeth Hayes

Treasurer: Eric Anderson

Membership: Rollie Lindstrom

VP: Craig Holt

Curriculum Committee: Maureen Balam

Secretary: Jean McGonigle

ABSENT: CCC Liaison: Jason Edwards

GUEST: Past ASC President: Larry Miller

The Meeting was called to order by Sharon Borgardt at 1:03 pm
Elizabeth made a motion to approve the 11/25//24 Minutes. Rollie seconded the Motion.
Motion carried.

Sharon shared the summary of the 1/20/25 Encore Board Retreat and Planning Session.
Copies were handed out with a request from Sharon that we read the summary. She addressed
ideas and goals from the event. These included setting up a Facebook account casting a wide
net for Senior generations to increase membership. An update for the Encore website is
encouraged as new topics come up.

Craig asked to have sent to him a video of current activities including classes in and outside of
classrooms. He requests a new title for his position on the Board.

Sharon reported that a Liability Agreement is now established. This is obtained through a
message system 503-338 2599 or by logging into the CCC website email and clicking on
TOOLS.

Sharon has signed an Astoria Senior Center agreement for use of the ASC bus for upcoming
trips. Planning and reserving the bus ahead is required as well as filling the gas tank at the end
of each trip.

On March 20, 2025 at 10:00 am at the ASC Membership Meeting Encore will be given a time
slot for a talk about the history of Encore and current classes and events.

Sharon showed Board members a Travel Release statement and a Instructor liability form.

We now have a sign in sheet for new members and visitors, Consideration of a liability waiver
was discussed and will be addressed a the February Encore Board meeting

Sharon showed the Board a copy of a possible Encore business card in process and asked the Board to spread the information about marketing Encore.

Karen encouraged the Board to consider getting a restart for the annual late summer half day or full day "Conference on Extraordinary Living" in coordination with CCC to include a lecture, breakout classes and vaccination option.

Elizabeth discussed a drafting of Procedures and Policies document explaining the duties and responsibilities of the Curriculum Chair and the creation of a new evaluation form to be reviewed with Board members at a later date.

Karen suggested the Encore story be in the Hip Fish. Elizabeth requested that other ideas for advertising be sent to her.

Eric reviewed the CCC Insurance information and concerns about the Holiday Bash event which went over budget by 36%. 22 members and guests attended. He encouraged careful pre-planning of the event expenses for 2025. Discussion was tabled for a future meeting. He provided copies of the 2024 - 2025 Treasurer Reports to Board members

Rollie reported that Encore currently has 77 members.. The 2025 membership goal is 80 members.

Maureen reported two new confirmed classes for Spring, 2025: Erhard Gross: HISTORY OF THE ENGLISH LANGUAGE, and Karen Elder: EARTHQUAKE AND TSUNAMI PREPARATION.

Other possible upcoming spring classes may include Lynn Ryan teaching a class on music lyrics. A popular class in the past was Encore members sharing their travel adventures. Another possible trip class is to Fort George to learn the art of making beer. Classes that would need committed instructors in the future include Tech support for Seniors, Spring Gardens with a Master Garden instructor, Seniors as actors (acting lessons and drama with Sen at the Liberty Theater} and Architecture with Eric Wheeler.

Maureen intends to have the Spring, 2025 schedule firmed up in approximately two weeks.

Guest Speaker Larry Miller reported that he is impressed by how Encore conducted this Board Meeting. He has been getting training and begins a new job in early March 2025 as an Ombudsman for Seniors. He will be a mediator who helps resolve a problem a Senior is having with another supervising adult. He hopes to be able to offer a class on support services available to Seniors.

The next Board Meeting is Monday, Feb.24, 1:00 pm at Astoria Senior Center
The Meeting was adjourned by Sharon at 2:40 pm.

Respectfully Submitted, Jean McGonigle