



ENCORE - CONTINUING EDUCATION
Clatsop Community College
1651 Lexington Avenue
Astoria, 97103
503-338-2408 www.encorelearn.org

Board of Directors Meeting Minutes August 27, 2018

A. Welcome-Attendance

Board Members present: Dave Zunkel, President; Mike Kinney, Vice President; Art Limbird,

Chair Trip Committee; Ellen Norris, Treasurer; Ellen Silverman, Secretary; Reta Lindstrom,

Chair Curriculum Committee; Rollie Lindstrom, Chair Membership Committee.

Guests Present: Sue Zerangue, Erhard Gross,

B. No Additions to the Agenda

C. Review and Vote on Prior Minutes

Mike Kinney made minor corrections. The corrected minutes were then approved unanimously.

D. Reports

1. Treasurer

Ellen Norris reported Membership income as of 8/23: 51 total, 7 free. Funds Available 8/23 are \$11,712.65 with \$7,142 remaining for the rest of the fiscal year. See her attached report.

2. Trip

Art Limbird referred to the on-line memos that Ellen Norris sends out, and information at www.encorelearn.org about the details of upcoming trips. September 10 is the deadline to submit the \$100 deposit for the 11-13 October Shore Acres Trip.

3. Membership

Rollie informed us that 39 applications were completed with 3 new members and 10 still being processed, giving a total of 49. No Lunch-Bunch in September due to the September Conference on ExtraordinaryLiving for People Age 50+ on Saturday, 8 September 2018 from 9:30 A.M. to 1:30 P.M. at Clatsop Community College, Columbia Hall. Rollie described the Annual Picnic at Cullaby Lake & Park as very nice but not as well-attended as the previous year.

4. Curriculum

Reta reported the curriculum committee has completed the fall term schedule and it is ready for publication.

5. CCC Liaison - deferred to September

In Leah Olson's absence, Sue Zerangue spoke about the progress made putting on the Conference on ExtraordinaryLiving for People Age 50+ . The food menu has changed to Hot Box. She mentioned SHIBA= Senior Health Insurance Benefits Assistance, which is the source of many of the great giveaways for the conference.

Unfinished Business

1. Status of old board and committee meeting minutes- Dave, Mike

Dave & Mike spent 1 1/2 hours at Clatsop Community College in the archives taking inventory

Approved 24 September 2018

of what has accumulated since 2001. Mike discovered a small envelope from ENCORE containing almost \$7.00. Also discovered were about a dozen vintage ENCORE blue t-shirts of which

they will borrow two to wear for our upcoming conference. Old letterhead was found which we could use to print our minutes or other official business.

2. Status of Media Liaison Position

Dave informed us that no one applied for this position.

3. Update on 2018-2019 Signature event

Erhard is working on this event that is to be held 26 March

2019 at 6:30 P.M. They met separately with David Lum and Pam Lum in order to discuss the general nature of the event. For this event, to be open to the public, the Clatsop County Historical Society will partner with ENCORE.

The Membership Committee will provide greeters, printed information and refreshments.

For publicity, we are considering newspaper ads, posters radio interviews etc. The specific nature of paid advertisements will be determined later, but Lum's has indicated an interest in defraying some of the cost.

Preliminary plans envision a program of 90 minutes duration, with Erhard giving the history of Chinese immigration to the US and Oregon while Mac Burns of CCHS will talk about the Chinese in Astoria.

The location of the event is not yet finalized.

Erhard reported that he has contacted the Chinese Consulate in San Francisco to try to secure a speaker who could make an afternoon presentation that is also open to the public.

This is a work in progress.

F. New Business

No new business.

G. Announcements- Adjournment

1. Next Board meeting September 24, 2018, October 22, 2018; November 26, 2018

2. Fall Classes October 1- November 16

3. Conference on ExtraordinaryLiving September 8, 2018. ENCORE will have a table and give a presentation

4. Thanks go out to Elfi Gross for her hard work in preparation for the ENCORE picnic. Gail Sunderland and Marlene Colendich helped with setting up the venue and, too, deserve special mention. most recently with the Annual Picnic and also for Gail Sunderland in all that she has been doing for us.

5. Dave Zunkel motioned to close the meeting at 2:30 P.M. and Reta Lindstrom seconded the motion.

Secretary,
Ellen K. Silverman

Approved 24 September 2018

**ENCORE
FINANCIAL STATEMENT
July 1, 2018 through August 23, 2018**

| | |
|--|----------------------------|
| Funds Available July 1, 2018 | \$ 11,620.86 |
| Membership Income | + 2,200.00 * |
| Special Events | + 0 |
| Expenditures | - 2,108.21 |
| Funds Available August 23, 2018 | <u>\$ 11,712.65</u> |

| <u>Expenditures</u> | <u>Budget</u> | <u>Expended</u> | <u>Available</u> |
|-----------------------------|-----------------|--------------------|------------------|
| BOARD | | | |
| Yearly payment to CCC | \$ 2,000 | 2,000.00 | \$ 0 |
| Yearly payment to ASC | 500 | | 500 |
| Other | 700 | | 700 |
| CURRICULUM COMMITTEE | | | |
| Venues | 200 | | 200 |
| Publicity | 350 | | 350 |
| Honoraria | 500 | | 500 |
| Operating Supplies | 150 | | 150 |
| Travel | 200 | | 200 |
| MEMBERSHIP COMMITTEE | | | |
| Venues | 300 | 35.00 | 265 |
| Publicity | 150 | | 150 |
| Honoraria | 400 | | 400 |
| Operating Supplies | 300 | | 300 |
| Food | 2,000 | 73.21 | 1,927 |
| TRIP COMMITTEE | | | |
| Miscellaneous | <u>1,500</u> | <u> </u> | <u>1,500</u> |
| TOTALS | \$ 9,250 | \$ 2,108.21 | \$ 7,142 |

* Membership income: as of 8/23: 51 total, 7 free