

**ENCORE BOARD OF DIRECTORS
ZOOM VIRTUAL MEETING DUE TO COVID-19 QUARANTINE
MONDAY, APRIL 27, 2020**

The meeting was called to order at 1:00 pm by President Dave Zunkel. Dave thanked Ellen for setting up and providing instruction to members for the Zoom virtual meeting.

ROLL CALL: Dave Zunkel, President
Tom Schaeffer, Vice President
Frank Spence, Immediate Past President
Ellen Norris, Treasurer
Art Limbird, Trip Committee
Reta Lindstrom, Curriculum Committee
Rollie Lindstrom, Membership Committee
Jean McGonigle, Secretary
Kinga Sanders, CCC Liaison

ADDITIONS TO THE AGENDA:

There were no additions to the Agenda.

REVIEW AND VOTE ON MINUTES OF 2/24/2020:

Frank made a motion to accept the Minutes. Rollie seconded the motion. The February 24, 2020 minutes were approved with no dissent.

COMMITTEE REPORTS:

Treasurer:

Ellen showed and reviewed the current 4/20/20 Treasurer's report via Zoom. She gave one additional update of \$50.00 paid to Leah Olson for her summer ENCORE poster creation. She stated that ENCORE'S annual commitment to the Astoria Senior Center will also need to be paid from this budget. She noted that this year ENCORE'S budget is balanced.

Trip Committee:

Art reported that he spoke to Kathleen Hudson and clarified definitely that ENCORE will not be a sponsor of the Thanksgiving Columbia River cruise.

Membership Committee:

Rollie shared that the Committee members recently held a phone conference meeting. There are currently 107 ENCORE members.

Curriculum Committee:

Due to the Pandemic there are no "in person" classes this term. Writing Exchange is being held virtually with 13 to 16 members attending. There are ten instructors eligible for complimentary memberships for the 2019-2020 year. Two other instructors will be compensated. The type of compensation will be determined at a later date.

CCC Liaison:

Kinga stated that all rooms at CCC have been reserved for the fall Conference on Extraordinary Living event. She shared her concern that the September group event may not be approved due to Covid-19 restrictions.

Nominating Committee:

Frank has a slate prepared for upcoming open Board positions. He will email the slate to Board members for review.

UNFINISHED BUSINESS:

The May Signature Event is officially cancelled due to Covid-19 health concerns.

The Media Liaison position remains open. Ellen is stepping down from her position as ENCORE Webmaster. Discussion ensued regarding strategies for filling the Webmaster position. ENCORE members will be contacted to determine if a member is interested in volunteering. In the event there is no ENCORE member available, a stipend may be made available. In this case, Ellen would consider remaining as Webmaster. Dave thanked Ellen for her work and expertise.

Board Members stated that they had previously reviewed the POLICIES AND PROCEDURES document. Dave stated that this is an ongoing document. Frank made a motion to approve the document. Reta seconded the motion. The motion passed with no dissent.

Regarding the possible need for ENCORE to contribute to replacement of card tables, the Astoria Senior Center Bridge Group owns the tables. Larry Miller informed Dave that the Bridge Group can contact him and request a contribution for replacement of tables.

NEW BUSINESS:

Policy/Procedure for non-payment of dues will be addressed at a later date.

CCC will be closed for meetings in June due to Covid-19. Dave recommended postponing the 6/5/20 Membership Meeting. Frank proposed that a ballot and budget be mailed to every ENCORE member to be returned by mail. Dave made a motion to accept this strategy due to Covid-19 restrictions on meeting in large groups. Ellen seconded the motion. The motion passed with no dissent. Dave will take responsibility for timely mail outs.

Dave will discuss with Larry Miller at Astoria Senior Center about a prorated fee for renewing ENCORE'S current annual commitment.

Ellen researched insurance companies and reported that CMI Fidelity provides insurance exclusively to Non-Profits. CMI includes coverage of special events at an equivalent premium to ENCORE's current policy. By changing to CMI, ENCORE would save approximately \$176.00 per event not currently covered. Frank moved to cancel our current insurance in favor of CMI Fidelity Company. Art seconded the motion. The motion passed with no dissent.

Ellen presented the Annual Budget Proposal for 2020-2021. Following Board discussion Reta made a motion to accept the budget as amended. Art seconded the motion. The motion passed with no dissent.

Reta stated that Eric Anderson would like to continue his virtual Writing Exchange class over the summer. Board members supported this idea. Reta will inform Eric of their support for his continued instruction of ENCORE'S Writing Exchange class during Covid-19.

Rollie shared that he recently discovered the Astoria-Warrenton Chamber of Commerce celebrates a member of the Chamber once every month. He suggested that this event might provide ENCORE positive publicity.

ANNOUNCEMENTS AND ADJOURNMENT:

The Board Members agreed to hold a Board Meeting on Monday, June 1, 2020 at 1:00 pm
Dave thanked members for attending the virtual Zoom meeting today. The meeting was adjourned at 2:03 pm

