

ENCORE BOARD OF DIRECTORS MEETING

Monday, April 23, 2018

Astoria Senior Center

1111 Exchange Street / Astoria, OR 97103

1. **CALL TO ORDER.** Mike Kinney/Vice President, convened the meeting at 11:02am.
2. **ROLL CALL.** Board members present were: Mike Kinney/Vice President, Ellen Norris/Treasurer, Lorri Bradley/Secretary, Frank Spence/Immediate Past President, Reta Lindstrom/Chr. Curriculum Comm., and Rollie Lindstrom/Chr. Membership Comm., and Art Limbird/Chr. Trip Comm. Dave Zunkel/President was absent. Guests present were Leah Olson/College Liaison, Sue Zerangue/Member, and Erhard Gross/Member.
3. **ADDITIONS/DELETIONS TO AGENDA.** One addition was made by Lorri to New Business. Motion was made by Frank, seconded by Lorri and was passed.
4. **APPROVAL OF MINUTES OF LAST MEETING.** The Minutes of March's meeting were presented for approval. One adjustment on the date for April's meeting was presented for correction. A motion was made by Frank for acceptance, seconded by Ellen. Motion was passed.
5. **TREASURER'S REPORT.** Ellen distributed copies of the Financial Statement for April 16, 2018, and it was accepted. She also presented the ENCORE Budget for July 1, 2018 – June 30, 2019, and it was received in preparation for the upcoming annual meeting.
6. **CCC/ENCORE LIAISON.** Leah indicated that **(1)** CCC had just completed the summer schedule and that there would be a small notation in it regarding ENCORE. She is also working on future promotions for ENCORE in the Fall on CCC's Facebook account and the college's website as well **(2)** She went on to mention that there would be a 15% discount for ENCORE members on Community Education classes **(3)** Leah mentioned that ENCORE was a sponsor for the Conference on Extraordinary Living (CEL) last year and asked if we desired to be a sponsor again this year. The consensus was yes. She also asked if someone would like to take a 45 minute slot at the Conference to present ENCORE and outline one of our classes. A decision on this will be made at a later date and **(4)** she's also working on promoting a feeder program to ENCORE.
7. **COMMITTEE REPORTS.**
 - A. Curriculum Committee.** Reta stated that the Spring classes were going well, but that class attendance seemed a bit low. They are beginning to work on the Fall curriculum, and she believes at least one of the classes will be in conjunction with the Trip Committee's outing to Shore Acres. They also worked on the budget.
 - B. Membership Committee.** Rollie said the annual meeting was discussed and that it will be held in

Room 219 and that strawberry shortcake would be served. He also said there would be no outside speaker and that there would be a general open forum. He expressed that cards would be provided for members to use for any suggestions they might have regarding ENCORE. They also worked on the budget. He stated that Lunch Bunch would be at the Pig & Pancake in Astoria in May, and that there wouldn't be any lunches planned in the months of June or August, due to the annual meeting in June and the picnic in August. There was some general discussion about making a location change for the picnic, and this will be looked into by this committee.

- C. Trip Committee.** Art shared that there really weren't any significant changes since his last report. He still working on the operas, and will notify us at the general meeting of the upcoming date. The Shore Acres trip is still in the planning, as is Oktoberfest.
- D. Nominating Committee.** Frank indicated the following persons have been nominated for the positions indicated: Dave Zunkel/President; Mike Kinney/Vice President; Ellen Norris/Treasurer and Ellen Silverman/Secretary. These names will be presented at the Annual Meeting on June 1st.

8. UNFINISHED BUSINESS.

- A. Status of Old/Past Board Meeting Minutes.** Mike indicated the status of this issue was the same; still in a holding pattern.
- B. Status of Media Liaison** So far no one has come forward or been suggested. Erhard reminded the Board that his work in this position will be completed when our fiscal year ends.
- C. Status of ENCORE By-Laws Changes .** Article V/Board Elections/C. This portion was re-discussed and the following was presented: **C. All officers will be elected or re-elected annually.** Motion was made to accept by Ellen, seconded by Frank. Motion passed unanimously.
- D. Next Year's Budget.** The ENCORE Annual Budget was presented to the Board by Ellen. She made the Motion that it be accepted, was seconded by Reta. Motion passed unanimously.

9. NEW BUSINESS.

- A. Minutes for Fiscal Years 2016-2017 & 2017-2018.** Lorri asked how her minutes should be handed over to the new secretary; should they be on paper or maintained electronically? It was decided to wait and see what the new secretary would prefer.

10. COMMENTS/ANNOUNCEMENTS.

- A.** There will be **no Board Meeting in May.**
- B.** Regarding the card that will be provided to the members at the Annual Meeting: it was asked that names of instructors also be mentioned in conjunction with classes suggestions.
- C.** Reta stated that since she had thought there was going to be a meeting in May, she hadn't brought the names of those people who were eligible for the Certificate Awards & complimentary membership to today's meeting; these are usually passed by the Board for approval. Authorization was given for her to proceed.

- D. Mike just asked the Board to re-review the theme for the Annual Meeting, which is “How Can We Make ENCORE Better?” to we all are in agreement that this is what we want. The consensus was yes.

11. **IMPORTANT UPCOMING DATES.**

- A. Next **Board Meeting will be June 25th** at 1:00pm.
- B. CCC Foundation Arts & Experiences Auction & Dinner, Saturday, May 5th at Patriot Hall. Call Dave at 503-861-8539 or email if you are interested in attending & sitting at an ENCORE table. Tickets \$50 per person. This event supports the CCC Scholarship program.
- D. General Membership meeting Friday, June 1st, with program to be “How Can We Make ENCORE Better?”

12. **Adjournment.** Meeting was adjourned at 12:20pm.

Respectfully submitted,

Lorri Bradley, Secretary