



ENCORE CLASS PROPOSAL

Term _____ Year _____

Class Title: _____

Instructor: _____

Coordinator Name: _____

Phone: _____

Email: _____

Day of Week: _____ Time: _____

AM classes meet 10:00 am – Noon / PM classes meet 1:30-3:30 PM unless otherwise indicated

- A minimum of six hours of teaching time is required to receive a complimentary membership for the next year.**

Location: _____

Dates, list each meeting date: _____

Course Outline, as you wish it to appear in the class schedule: _____

continue on back of this page or attach additional pages

Equipment Needed: _____

Printed Material Needed: _____
